



2019-2020 Annual Report

HSLC spent the vast majority of its time during the year fulfilling the deliverables associated with hosting and administering the POWER Library on behalf of the Office of Commonwealth Libraries. These services include but are not limited to: maintaining a shared resource management system to facilitate interlibrary lending of materials, providing virtual reference services by library professionals, coordinating access to electronic resource subscriptions, hosting digital image collections from Pennsylvania libraries and other non-profit organizations, providing training to library professionals, maintaining an archive of documentation and other resources for librarians and managing access to all services provided within the POWER Library portal. Over 2,900 Pennsylvania libraries currently participate in the ACCESS PENNSYLVANIA / POWER* Library program including state-aided public libraries, K-12 school libraries, academic libraries, and other libraries with special collections. In addition, HSLC provides support for interlibrary loan services to 24 State Correctional Institutions.

Grant Agreement Funding:

- State Funds (Library Access Line Item): \$1,636,000.00
- Federal Funds (LSTA): \$459,500.00

Domains supported included: www.powerlibrary.org; <https://kids.powerlibrary.org>; and <https://teens.powerlibrary.org>.



HSLC offered support services to the follow non-profit organizations and efforts:

- PA Liberty (paliberty.net) – a cooperative effort of Pennsylvania libraries to create an affordable ebook platform. HSLC will migrate the servers in order to host and maintain them going forward.
- PA School Librarians Association (psla.org) - a professional organization for school library professionals and library educators. HSLC provided bookkeeping services including migration to a new accounting software.
- PA Black Librarians' Caucus (pabl.org) – an organization founded to promote professional growth by recruiting and supporting Black library professionals, to recruit and support Black library para professionals, to disseminate information, to improve the quality of library service in Black communities, and to work for equal job opportunities. HSLC served on the founder's committee and currently serves as the fiscal agent while the organization pursues tax exempt status.

HSLC is committed to helping Pennsylvania libraries maximize local funding for library-related products and services. HSLC provides group discounts via Group Purchase Programs. In FY 2019 HSLC offered discounted access to Beanstack subscriptions (<https://www.hslc.org/zoobean/>) to enable public libraries to get better results from summer reading challenges.

HSLC excels at flexibility in response to new priorities. The Zoobean Beanstack program was developed and implemented within 30 days of the demonstrated need; the quick turnaround time was necessitated by the pandemic.



Financial statement

HOSTING SOLUTIONS AND LIBRARY CONSULTING

STATEMENT OF FINANCIAL POSITION - MODIFIED CASH BASIS

JUNE 30, 2020

Assets	
Cash and cash equivalents	\$ 981,463
Property and equipment, at cost:	
Condominium and fixtures	1,026,689
Computer and equipment	423,299
Land	81,653
Purchased software	37,754
	<u>1,569,395</u>
Less: accumulated depreciation	<u>(1,111,154)</u>
Total property and equipment	<u>458,241</u>
Total Assets	<u><u>\$ 1,439,704</u></u>
Net Assets	
Without donor restrictions	<u>\$ 1,439,704</u>
Total Net Assets	<u><u>\$ 1,439,704</u></u>

HOSTING SOLUTIONS AND LIBRARY CONSULTING

STATEMENT OF ACTIVITIES - MODIFIED CASH BASIS

YEAR ENDED JUNE 30, 2020

	Without Donor Restrictions
Support and Revenue:	
<hr/>	
Pennsylvania Department of Education:	
Access Pennsylvania Database	\$ 1,628,629
POWER Library	494,929
Miscellaneous	10,490
Interest	10,776
Subscription revenue	570,104
	<hr/>
Total support and revenue	2,714,928
	<hr/>
Expenses:	
<hr/>	
Program services	2,134,836
Management and general	462,265
	<hr/>
Total expenses	2,597,101
	<hr/>
Change in Net Assets	117,827
	<hr/>
Net Assets:	
<hr/>	
Beginning of year	1,321,877
	<hr/>
End of year	\$ 1,439,704
	<hr/> <hr/>

HOSTING SOLUTIONS AND LIBRARY CONSULTING

STATEMENT OF FUNCTIONAL EXPENSES - MODIFIED CASH BASIS

YEAR ENDED JUNE 30, 2020

Program services:

Salaries	\$ 730,405
Payroll taxes	56,749
Employee benefits	108,530
Contract labor	32,417
Depreciation and amortization	69,117
Facilities and equipment maintenance	54,663
Office expense	25,124
Software maintenance	933,618
Subscriptions	49,500
Retiree benefits	1,162
Telephone	39,153
Training	550
Travel	29,095
Utilities	4,753

\$ 2,134,836

Management and general:

Salaries	\$ 173,597
Payroll taxes	14,760
Employee benefits	59,611
Advertising	5,942
Bank charges	2,323
Condominium fees	28,719
Condominium repairs and maintenance	16,866
Depreciation	14,157
Dues and publications	5,393
Facilities and equipment maintenance	32,511
Legal and accounting	24,955
Office expense	38,698
Payroll service	2,172
Retiree benefits	18,471
Software maintenance	4,901
Telephone	6,084
Training	368
Travel	8,966
Utilities	3,771

\$ 462,265



The HSLC 990 is available at Guidestar: <https://www.guidestar.org/profile/23-2499249>